OFFICE OF THE DEPUTY COMMISSIONER/DM SHANGLA

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No. PMRU/DC/SH: Date Alpurai the, 26/09/2026

OFFICE OF THE DEPUTY COMMISSIONER, SHANGLA
MINUTES OF MEETING
WEEKLY GOOD GOVERNANCE FRAMEWORK

Date	26 September 2026
Venue	DC Office Shangla
Chair	Deputy Commissioner, Shangla

1. PARTICIPANTS

The meeting was attended by the concerned ADCs, Assistant Commissioners, Additional Assistant Commissioners and other relevant officers/officials responsible for monitoring, enforcement, task management and implementation of the Good Governance Framework.

2. AGENDA

The meeting primarily focused on reviewing progress under the Weekly Good Governance Framework, particularly:
Status of assigned tasks and timely completion.
Progress of bazaar and price-control inspections.
Action against illegal and substandard items.
Monitoring of unhygienic conditions and uncleanliness.
Enforcement against overpricing and violations of regulations.
Availability/display of official price lists.
Inspection of weights and measures.
Action against violations through warnings, fines, sealing of businesses and FIRs.
Review of field performance of Assistant Commissioners and AACs.

3. REVIEW OF TASK MANAGEMENT AND COMPLETION

The Chair reviewed the status of assigned tasks under the Good Governance Framework and emphasized that field-level tasks must be completed within the prescribed timelines.
The officers were directed to ensure that:
Assigned tasks are taken up on priority and completed within the stipulated time.
Field activities are conducted regularly rather than merely on a reporting basis.
Progress uploaded/reported at the district level must accurately reflect actual field performance.
Pending tasks, wherever identified, should be followed up personally by the concerned officer.
Inspection and enforcement activities should remain continuous, particularly in areas involving public interest and consumer protection.
The concerned officers shall ensure that field reports are complete, accurate and supported by verifiable information.
The Chair stressed that task completion, quality of implementation and field impact shall remain the key indicators for assessing performance under the Good Governance Framework.

4. BAZAAR AND PRICE CONTROL INSPECTIONS

The meeting reviewed the consolidated inspection performance of the concerned officers.
During the reporting period, a total of:
24 inspections were conducted;
509 shops/businesses were inspected;
196 violators were identified;
313 shops/businesses were found compliant/no violation was observed;
02 FIRs were registered;
Rs. 68,000/- fines were imposed;
176 warnings were issued;

19 businesses were sealed.
The Chair appreciated the field enforcement efforts but directed the concerned officers to further strengthen monitoring, particularly in markets where repeated violations are reported.

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5. OFFICER-WISE PERFORMANCE
5.1 Assistant Commissioner Alpuri
The Assistant Commissioner Alpuri conducted 04 inspections covering 65 shops/businesses.
Out of the inspected establishments:
25 violators were identified.
25 cases of uncleanliness were recorded.
40 establishments were found with no violation.
25 warnings were issued.
No fine, FIR or business sealing was reported.
The Chair directed the Assistant Commissioner Alpuri to maintain regular inspections and focus particularly on cleanliness, hygiene and compliance with prescribed standards, while ensuring corrective action against repeated violations.

5.2 Assistant Commissioner Puran
The Assistant Commissioner Puran conducted 07 inspections covering 123 shops/businesses.
The inspection record reflected:
37 violators;
02 unhygienic items-related violations;
01 case of uncleanliness;
01 illegal item-related violation;
07 substandard cases;
01 overpricing case;
01 violation relating to weights and measures;
24 violations of regulations;
86 establishments with no violation;
Rs. 10,000/- fine imposed;
36 warnings issued;
05 businesses sealed.
The Chair directed that enforcement against substandard goods, overpricing and regulatory violations be further strengthened. The officer was also directed to ensure follow-up inspections of businesses previously found in violation.

5.3 AAC (Revenue) Shangla
The AAC (Revenue) Shangla conducted 04 inspections covering 156 shops/businesses.
A total of:
82 violators were recorded;
82 cases of uncleanliness were identified;
74 establishments were found without violation;
82 warnings were issued.
No FIR, fine or sealing of business was reported.
The Chair directed that the high number of uncleanliness-related observations be addressed through immediate corrective measures and continuous monitoring. The concerned officer was directed to ensure that businesses comply with cleanliness requirements during subsequent inspections.

5.4 AAC Puran
The AAC Puran conducted 02 inspections covering 19 shops/businesses.
The inspection record showed:
No violator was reported;
All 19 establishments were found compliant;
No fine, warning, FIR or sealing action was reported.
The Chair appreciated the compliance level and directed that regular monitoring be maintained to ensure that the existing compliance status is sustained.

5.5 AAC Alpuri
The AAC Alpuri conducted 01 inspection covering 14 shops/businesses.
The inspection resulted in:
10 violators;

07 uncleanliness-related violations;
03 overpricing cases;
04 establishments found without violation;
Rs. 8,000/- fine imposed;
07 warnings issued.
The Chair directed the concerned officer to undertake follow-up inspections, particularly against businesses involved in overpricing and cleanliness violations, and ensure that repeated offenders are dealt with under the applicable rules.

5.6 Assistant Commissioner Besham
The Assistant Commissioner Besham conducted 06 inspections covering 132 shops/businesses.
The inspection record showed comparatively extensive enforcement action, including:
42 violators;
02 spurious-item cases;
15 unhygienic-item cases;
05 uncleanliness cases;
02 substandard cases;
15 overpricing cases;
03 violations of regulations;
02 FIRs;
Rs. 50,000/- fines;
26 warnings;
14 businesses sealed;
90 establishments found without violation.
The Chair appreciated the enforcement activity and directed the officer to maintain strict and sustained action against overpricing, unhygienic/spurious items and other violations, while ensuring that sealed businesses are not permitted to resume operations in violation of applicable rules.

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6. CONSOLIDATED ENFORCEMENT POSITION
The consolidated position presented before the meeting was as follows:

Indicator	Achievement
Total Inspections	24
Shops/Businesses Inspected	509
Total Violators	196
Adulteration	0
Spurious	2
Unhygienic Items	17
Uncleanliness	120
Illegal Items	1
Substandard	9
Overpricing	19
Un-Registered	0
Incorrect Weights & Measures	0
Non-Availability of Price List	1
Violation of Regulations	27
Hoarding	0
No Violators	313
FIRs Registered	2
Fine Imposed	Rs. 68,000/-
Warnings Issued	176
Businesses Sealed	19
Imprisonments	0

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7. KEY OBSERVATIONS
After detailed review, the Chair made the following observations:
Uncleanliness constituted the most prominent category of violations, with 120 cases reported during inspections.
Overpricing remained a significant enforcement concern, with 19 cases reported.

Unhygienic items accounted for 17 cases, requiring continued vigilance.
27 violations of regulations were reported and require appropriate corrective action.
A total of 19 businesses were sealed, demonstrating enforcement against serious/repeated violations.
02 FIRs were registered, both reported from the Besham jurisdiction.
A total of 176 warnings were issued, indicating extensive corrective enforcement at field level.
313 establishments were found without violations, reflecting compliance among a substantial proportion of inspected businesses.

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8. DIRECTIONS OF THE CHAIR
The Deputy Commissioner issued the following directions to all concerned officers:
8.1 Regular Market Inspections
All Assistant Commissioners and AACs shall ensure regular and surprise inspections of bazaars, markets and commercial establishments within their respective jurisdictions.
8.2 Action Against Overpricing
Particular attention shall be given to overpricing and non-compliance with approved prices. Violators shall be dealt with strictly in accordance with the applicable rules.
8.3 Cleanliness and Hygiene
The concerned officers shall ensure that shopkeepers and food-related businesses maintain proper cleanliness and hygienic conditions. Repeated violations shall attract stronger enforcement.
8.4 Display of Price Lists
Businesses shall be directed to prominently display approved price lists. Non-display or non-availability of price lists shall be treated as a violation.
8.5 Weights and Measures
Regular checking of weights and measures shall be undertaken to protect consumers from unfair trade practices.
8.6 Sealed Businesses
The concerned officers shall maintain a proper record of all sealed businesses and ensure strict compliance with sealing orders.
8.7 Repeat Offenders
Businesses repeatedly found violating rules shall be subjected to progressive enforcement action instead of repeated warnings alone.
8.8 FIRs and Legal Action
Where violations warrant criminal proceedings, the concerned officers shall ensure prompt registration of FIRs and initiation of legal proceedings under the relevant law.
8.9 Accurate Reporting
All officers shall ensure that the figures submitted under the Good Governance Framework are accurate, complete and verifiable. Any discrepancy between field activity and reported data shall be avoided.
8.10 Follow-up Inspections
Follow-up inspections shall be conducted in areas where a high number of violations have been reported, particularly uncleanliness, overpricing, unhygienic items and regulatory violations.

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9. WAY FORWARD
The Chair directed all concerned officers to intensify field monitoring and ensure that enforcement activity translates into visible improvement in public service delivery and market regulation.
The performance of each jurisdiction shall continue to be reviewed in the next weekly Good Governance Framework meeting, with particular emphasis on:
Completion of assigned tasks;
Reduction in repeated violations;
Improvement in cleanliness and hygiene;
Control of overpricing;
Compliance with approved price lists;
Effective follow-up of sealed businesses;
Appropriate legal action against serious/repeated offenders; and
Accuracy and timely submission of field data.

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10. CONCLUSION

The meeting concluded with directions that the Good Governance Framework shall be implemented as a continuous field-based monitoring mechanism, and all concerned officers shall remain personally responsible for timely task completion, effective enforcement and accurate reporting.
The Chair emphasized that public facilitation, regulatory compliance and visible improvement at the grassroots level shall remain the primary objectives of the weekly monitoring mechanism.
Meeting concluded with thanks to all participants.

DEPUTY COMMISSIONER
SHANGLA

ENDST & DATE EVEN:

Copy of the above is forwarded for information and necessary action to the:

1. *Commissioner Malakand Division at Saidu Sharif, Swat.*
2. *ADC (G), (F&P) and Relief, Shangla.*
3. *DEO (Male) & (Female), Shangla.*
4. *DHO Shangla.*
5. *DO Agriculture Shanlga.*
6. *DO Livestock Shangla.*
7. *All ACs/ AACs in the District.*
8. *All TMOs in the District.*
9. *All ADs LG&RDD in the District.*

DEPUTY COMMISSIONER
SHANGLA