OFFICE OF THE
DEPUTY COMMISSIONER KOHAT

dcokohat@gmail.com 0922-9260032

No. 1608 /DC/KT Dated: 22/09/2026

MINUTES OF THE MEETING

Venue: DC Camp Office Kohat

Dated: 18th September 2026

Time: 10:30am

Chaired by: Deputy Commissioner, Kohat

SUBJECT: CM INITIATIVE – DISTRICT SERVICE DELIVERY

The subject follow-up meeting was held under the Chairmanship of undersigned which was attended by all stakeholders. Meeting started with recitation of few verses from Holy Quran. The Chair welcomed all participants and reviewed progress made so far on the assigned tasks. The following decisions were taken for strict compliance and implementation by all concerned:

S#	Directives	Action by
1	The Chair reviewed the progress made on tasks assigned for the improvement of various public facilities, including manholes, schools, waste collection points, BHUs, Tehsil Offices, SDCs, parks, roads, and other key service delivery indicators. After reviewing the progress, necessary directions were issued to the concerned officers for further improvement.	All Stakeholders
2	**Manholes:** WSSC, Cantonment Board, and TMA Kohat and XEN PKHA were directed to ensure the covering of all 13 uncovered manholes falling within their respective jurisdictions before the next monitoring session. They were further directed to submit compliance reports to this office, duly supported by pictorial evidence. **Schools:** The Chair directed the DEOs (Male and Female) to resolve electricity-related issues in all schools on a priority basis, ensure the provision of basic facilities, and take effective measures to improve student attendance. **Waste Collection:** The Chair expressed displeasure over the absence of the AD LG&RDD from the meeting and directed the concerned authorities to designate suitable areas and arrange containers for waste collection points in all VC's	CEO WSSC, CEO Cantonment Board, TMO Kohat. XEN PKHA DEO Male/Female AD LG&RDD Senior TMO Kohat

Scanned with CamScanner

	Furthermore, TMO Kohat was directed to ensure cleanliness at all designated waste collection points within three days and submit a compliance report along with pictorial evidence.	
	BHUs/RHC's: District Health Officer was directed to ensure the availability of essential medicines at all BHU's and RHC's. **SDCs:** Tehsildar Gumbat was directed to install and operationalize a reception desk at SDC Gumbat to facilitate the general public. The Chair directed all concerned officers to take necessary measures for improving all assigned indicators under District Service Delivery and maintain close coordination with DMO Kohat to ensure accurate and timely reporting of the status of public facilities.	DHO Kohat Tehsildar Gumbat All Stakeholders

Meeting ended with the vote of thank to / from the Chair.

DEPUTY COMMISSIONER
KOHAT

Copy forwarded to the:-

1. The Director PMRU, Office of the Chief Secretary Khyber Pakhtunkhwa.
2. PSO to Chief Secretary, Khyber Pakhtunkhwa.
3. The Addl: Deputy Commissioner (G), Kohat
4. The District Health Officer, Kohat
5. The Director UADA, Kohat
6. The XEN C&W (Roads), Kohat
7. The AD PKHA, Kohat
8. The CEO Cantonment Board, Kohat
9. The CEO WSSC, Kohat
10. The DD SDC, Kohat
11. The DEO (Male), Kohat
12. The DEO (Female), Kohat
13. The AD LG&RDD Senior, Kohat
14. The Tehsildar Gumbat.
15. The Tehsil Municipal Officer Kohat, Lachi, Gumbat.

DEPUTY COMMISSIONER
KOHAT

Scanned with CamScanner