GOVERNMENT OF KHYBER PAKHTUNKHWA
Education Monitoring Authority Dera Ismail Khan
Elementary & Secondary Education Department
Ph : 0966-740059 Email : dikhan.dmo@gmail.com

No. 1727/DSC/DMO/D.I.Khan/2026 Dated:07-10-2026

MINUTES OF THE DISTRICT STEERING COMMITTEE (DSC) MEETING FOR THE MONTH OF SEPTEMBER 2026 (HELD ON 01-10-2026)

The subject meeting was held on 01-10-2026 at 02:00 pm in the Conference Hall of the office of Deputy Commissioner D.I.Khan. District Following attended the meeting.

1. Deputy Commissioner, DIKhan (In Chair)
2. Additional Deputy Commissioner (F & P), DIKhan
3. District Monitoring Officer, EMA, E&SED, DIKhan (Secretary)
4. Deputy District Education Officer (Male & Female), D.I.Khan.
5. District Programme Officer, ESEF, D,I.Khan
6. SDO C&W Office, DIKhan.
7. SDEOs (M/F) DIKhan, Daraban Kalan, Paroa, Kulachi, Paharpur, Darazinda.
8. Other officers of DEO (M/F) Offices, DIKhan.

The Chair welcomed all the participants. The meeting started with the recitation from the Holy Quran. After introduction, the Chair highlighted aims and objectives of the meeting. The District Monitoring Officer, DIKhan was invited to present progress of actions on the previous decisions of DSC meetings. After review of the decision of previous DSC meeting, the following points were discussed in detail and decisions taken thereon as follows.

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Follow-up of Previous DSC Decisions

Sr.	Issue	Brief description	Decision	Timeline	Action By
1.	**GMS Sheikh Yousaf** **GMS Dera Town**	During previous DSC meeting, the said school was discussed that the school have 17 teaching and 9 non-teaching staff are posted whereas total enrollment of this school is 114 students. The Deputy District Education Officer (Male) DIKhan assured the Chair that the excess staff will be transferred within week time to the schools where there is a shortage of staff. District Monitoring Officer DIKhan, informed the forum that a room was damaged by a blast in April 2012, however, it has still not been demolished. Its condition has deteriorated to an extremely deplorable state and poses a serious risk of collapse. He further added that this issue was raised earlier but action is yet to be taken. The representative from C&W office assured that action will be taken on urgent basis within a week time.	The Chair strictly directed DEO (M) to rationalize the staff posting at GMS Sheikh Yousaf within a week time and send a compliance report to the Deputy Commissioner and DMO offices. The strictly directed the SDO C&W to demolish the room and share compliance report with the worthy Deputy Commissioner, office within a week time.	**1 Week** **1 Week**	DEO(M) XEN (C&W), Building
2.	**Habitually Absent Staff (Teaching & Non-Teaching Staff)**	The DMO DIKhan presented the data of habitually absent staff (Teaching / Non-Teaching) who found absent thrice or more in an academic calendar. Detail are as follows: Teaching Staff (Male: 47, Female: 31) Non-Teaching Staff (Male: 36, Female: 23) DDEO (Male) informed the forum that actions have been finalized against the habitual absent staff and a report will be shared in before next DSC meeting. DEO (Female) representative added that two teachers have been removed from service based on these reports and remaining actions will be shared with the forum before upcoming DSC meeting.	The Chair expressed dissatisfaction over repeated display of these pending actions against the habitual absent staff in the last three DSC meetings and strictly directed both DEOs to refrain from imposing minor penalties such as one-day salary deductions etc. Instead, DEOs were directed to initiate major penalties, including removal from service against the habitual absent staff. The Chair further directed both DEOs to reduce the number of habitual absentee staff through appropriate major disciplinary action and to submit a detailed action taken report to the office of the Deputy Commissioner and DMO (EMA), D.I. Khan, before the next DSC meeting. District Education Officers to submit a list of habitual absentees within 10 days.	Before Next DSC	DEO(M) DEO(F)

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Monitoring Reports August & September 2026

Sr.	Issue	Brief description	Decision	Timeline	Action By
3.	**Closed Schools** **August 2026** (Boys: 03, Girls:09) **September 2026** (Boys:08, Girls:25)	The District Monitoring Officer DIKhan, shared a list of schools reported as closed under various categories in District DIKhan for the months of August and September 2026 during the meeting.	The Chair discussed the closed schools and directed both DEOs (Male & Female) to take strict disciplinary action against the staff of the schools reported closed and to share action taken report with the DMO DIKhan.	Before Next DSC	DEO (M) DEO (F)
4.	**Absent Teaching Staff:** **August 2026** (M: 53, F:77) **September 2026** (M:98, F:80) **Absent Non-Teaching Staff:** **August 2026** (M: 57, F:36) **September 2026** (M:81, F:43)	**Teaching Staff – August 2026** **DEO (M):** Actions are yet to be taken. **DEO (F):** Actions have been taken and reports shared with DMO office. **Teaching Staff – September 2026** **DEO (M):** Action not taken. **DEO (F):** Action not taken. **Non-Teaching Staff – August 2026** **DEO (M):** Actions are yet to be taken. **DEO (F):** Actions have been taken and reports shared with DMO office. **Non-Teaching Staff – September 2026** **DEO (M):** Actions are yet to be taken. **DEO (F):** Actions are yet to be taken.	The Chair directed both the DEOs (Male & Female) to take strict disciplinary action against the absent staff and share action taken report with the Deputy Commissioner Office and District Monitoring Officer, DIKhan.	Before Next DSC	DEO (M) DEO (F)
5.	**Students Attendance Sep-2026**	DMO DIKhan shared the data of student's attendance against the enrolment for the months of August and September 2026.	The Chair showed dissatisfaction over poor students' attendance and directed both DEOs to improve the attendance in the coming months.	Before Next DSC	DEO (M) DEO (F)

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<td>6.</td>
<td>Single Teacher Schools Sep-2026</td>
<td>DMO DIKhan shared a list of single teacher schools with the forum for the month of September 2026.</td>
<td>The Chair directed the DEOs (Male & Female) to complete the rationalization process by transferring staff from schools having staff in excess of the required strength to the schools facing staff shortages.

The Chair further directed both DEOs to submit a compliance report regarding rationalization 10th October 2026</td>
<td>10th October 2026</td>
<td>DEO (M)
DEO (F)</td>
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<td>7.</td>
<td>Administrative Visits DIKhan September-2026</td>
<td>
<table>
<tr><th>Gender</th><th>DEOs</th><th>DDEOs</th><th>SDEOs</th><th>ASDEOs</th><th>Other</th><th>Total</th></tr>
<tr><td>Male</td><td>0</td><td>0</td><td>8</td><td>100</td><td>1</td><td>109</td></tr>
<tr><td>Female</td><td>6</td><td>0</td><td>16</td><td>54</td><td>0</td><td>76</td></tr>
<tr><td>Total</td><td>6</td><td>0</td><td>24</td><td>154</td><td>1</td><td>185</td></tr>
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The DMO DIKhan shared the summary of administrative visits of DEOs, DDEOs, SDEOs and ASDEOs during the month of September 2026.
</td>
<td>The Chair emphasized the need to increase the frequency of their administrative visits while ensuring their effectiveness and strictly directed both the DEOs (Male & Female) to present their visit reports along with action taken on that report in the next District Steering Committee presentation.</td>
<td>Next DSC</td>
<td>DEO (M)
DEO (F)</td>
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<td>8.</td>
<td>Non-Functional PTCs DIKhan Sep-2026</td>
<td>
<table>
<tr><th>District</th><th>Male</th><th>Female</th><th>Total</th></tr>
<tr><td>DIKhan</td><td>179</td><td>67</td><td>246</td></tr>
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The DMO DIKhan presented the data of non-functional PTCs of DIKhan during the meeting.
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<td>The Chair directed DMO DIKhan to share the list of schools with the DEOs where PTC is non-functional.

The Chair further directed DEOs (Male & Female) that the non-functional PTCs be functionalized in the district.

In this regard, a meeting with HBL management and the Education Department was held on 30-09-2026 under the chairmanship of the ADC (F&P), D.I. Khan. Area Manager HBL assured that it would share the SLA and proformas with the Education Department, and the Education Department undertook to resolve the PTC bank account issues within 07 days.</td>
<td>Before Next DSC</td>
<td>DMO
DEO (M)
DEO (F)</td>
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<td>9.</td>
<td>Missing Basic Facilities</td>
<td>The District Monitoring Officer, DIKhan presented the data of missing basic facilities in the schools.</td>
<td>The Chair directed both the DEOs (Male & Female) to functionalize the non-functional facilities where possible through PTC funds.</td>
<td>Before Next DSC</td>
<td>DEO(M)
DEO(F)</td>
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10.	**Enrolment Campaign**	The data of enrollment campaign till date was presented to the forum showing the high and low performing circles.	The Chair recognized and appreciated the top-performing circles. The chair directed the DEOs to enhance their overall efforts for the enrollment campaign and emphasized that each circle must achieve 100% targets within a week time.	1 Week	DEO(M) DEO(F)
11.	**Station Leave**	It was noted that the District Education Officers (Male & Female) leave the station without informing the undersigned.	The Chair expressed displeasure over this practice.	-	DEO(M) DEO(F)

At the end the Chair stressed upon the participants of the meeting that the decisions taken in the District Steering Committee must be timely implemented in letter and spirit so that the desired results are achieved and that the key performance indicators are improved, and educational targets may be achieved in the befitting manner in the District DIKhan.

Meeting ended with a vote of thanks to and from the Chair.

Deputy Commissioner,
D.I.Khan.

Copy forwarded to:

1. Director General, Education Monitoring Authority, E&SE, Khyber Pakhtunkhwa Peshawar.
2. Director, Directorate of E & SE, Khyber Pakhtunkhwa Peshawar.
3. Director ESRU, Khyber Pakhtunkhwa Peshawar.
4. District Education Officer (Male) DIKhan.
5. District Education Officer (Female) DIKhan.
6. District Account Officer, DIKhan.
7. Executive Engineer, C&W, Building, DIKhan.
8. PS to Secretary E&S Education Department, Peshawar.
9. PS to Commissioner, DIKhan Division, DIKhan.
10. PS to Deputy Commissioner DIKhan.

Deputy Commissioner,
D.I.Khan.

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