DEPUTY COMMISSIONER TORGHAR

MINUTES OF THE MONTHLY PERFORMANCE REVIEW MEETING FOR THE MONTH OF OCTOBER 2026 HELD ON 05.11.2026

The monthly Performance Review Meeting for the month of October 2026 was held on 05.11.2026 at 10:30 AM under the chairmanship of Dr. Yasir Imran, Deputy Commissioner, Torghar, in his office. The list of participants is annexed.

The meeting started with the name of Almighty ALLAH. The Chair welcomed the participants. The Focal Person (PMRU), Deputy Commissioner Office, Torghar, briefed the forum on the key agenda items, including the **Pakistan Citizens' Portal (PCP), CM's Portal (Ekhtyar Awam Ka), Good Governance Framework (GGF), regulatory and facility inspections, Task Management System and District Service Delivery (DSDC)**.

After detailed deliberation and review of the performance of the concerned departments, the following decisions were taken:

Agenda Item	Decisions / Directions	Action by
Complaint Portals (PCP & Ekhtyar Awam Ka)	• The status of the dashboards of District Administration, Torghar, and the Line Departments was reviewed. The Chair emphasized that special attention shall be accorded to timely redressal of complaints and provision of satisfactory feedback in order to improve departmental performance and achieve the prescribed benchmarks. • During review of the complaints for October 2026, the Chair directed all concerned departments to reopen those complaints marked as resolved where the feedback of the complainant is unsatisfactory/negative and ensure their proper redressal strictly in accordance with the prescribed guidelines.	All Line Departments
Price Control / Regulatory Functions	• The Price Control data for the reporting month was reviewed to assess the performance of Administrative Officers and the District Food Controller, Torghar, both individually and collectively. • It was decided that District Food Controller, Torghar shall increase the number of his inspections and also carried out regular inspection of points/shops regarding subsidized wheat/Aata across the district.	ACs AACs DFC, Torghar
Facility Inspections	• The performance of Administrative Officers regarding facility inspections was reviewed in detail. The Chair appreciated the efforts made by the field officers and directed them to further improve the frequency, quality and effectiveness of field inspections. • The Chair emphasized that field officers shall adopt a proactive approach and ensure regular and comprehensive inspection of public facilities within their respective jurisdictions, with particular focus on deficiencies affecting public service delivery.	ADCs/AC/AACs
Task Management System	• It was informed that all assigned tasks during October 2026 were completed within the stipulated timelines.	ADCs/AC/AACs/ All Line Departments

	• The Chair directed that all IPMS/TMS tasks shall be accorded top priority and completed within the prescribed timelines without fail.	
Good Governance Framework (GGF)	• The indicators under the Good Governance Framework were reviewed. The Chair emphasized that all reported data must be supported by authentic and verifiable documentary evidence. • It was directed that no indicator shall be reported/shared without the requisite supporting evidence. All departments shall ensure accuracy, transparency and accountability in the submission of data. Data must be shared/updated timely.	All Departments
Fisheries	• The Assistant Director, Fisheries, Torghar, shall establish a model fish farm in the district in consultation with ADC(F&P)-Torghar.	ADC(F&P)/ AD, Fisheries
LG&RDD	• The AD, LG&RDD, shall carried out daily cleanliness and sanitation activities across the district and pictorial evidence of the same be shared.	AD, LG&RDD / AC (HQs)
Public Health Engineering	• The XEN, PHED, shall furnish report/detail regarding the longstanding dumped/unused pipes of WSS Jhatak and WSS District Headquarter to ADC(F&P) Torghar. He shall examine the matter and submit report regarding auction of the same accordingly. • The XEN, PHED, shall complete the WSS Seri Kandow Nusratkhel at the earliest. • The XEN, PHED, to make arrangement of plastic pipes for the WSS for residents of Gavi Akazai.	ADC(F&P)/ XEN, PHED
Social Welfare	• The DO, Social Welfare, shall establish/operationalize the two more centers in Tehsil Hassanzai and Daur Mera. Further, a center in Madakhel area be established. • The ADC(F&P), Torghar to follow the above matter/task.	DO, SWD / AD, LG&RDD
Soil Conservation	• The DO, Soil Conservation alogwith Assistant Commissioner (HQs), Judba shall conduct a detailed inspection of the Soil Conservation Scheme in Village Shagai. • Responsibility shall be fixed upon the concerned beneficiary for execution of the scheme in accordance with the prescribed SOPs. In case of any irregularity or non-compliance, recovery shall be made from the concerned beneficiary as per rules. • A comprehensive report in this regard shall be submitted to the Office of the Deputy Commissioner, Torghar.	DO, Soil Conservation / AC (HQs)
TMAs	• The TMO Judba to establish a bus stand and waste collection point outside the district complex Judba. • All TMOs to remove illegal speed breakers on Thakot-Darband road, especially in village Shadag area. • all TMOs shall carried out daily cleanliness and sanitation activities in their respective jurisdiction and pictorial evidence of the same be shared. • The ADC(General), Torghar to look into the all indicators of TMAs and ensure/conduct activities against each category.	ADC (G) & all TMOs
District Service Delivery (DSDC)	The performance of the district under District Service Delivery (DSDC-11, October-2026) indicators was reviewed. The following directions were issued: • The AD, LG&RDD, Torghar, shall fully operational the waste collection points at all 39 identified/selected points in the Village Councils. He shall address the gaps and improve the poor indicators and also initiate action against the delinquent staff/officials.	AD, LG&RDD / TMOs-TMAs / DHO / DEOs

	• The TMOs/TMAs of Judba, Daur Maira and Hassanzai shall ensure establishment of waste collection points in all bazaars within their respective jurisdictions in consultation with concerned ACs. • The DHO shall ensure availability/presence of required staff, medicines and other allied services/indicators at all health facilities. • The District Education Officers (Male & Female) shall ensure availability of all requisite allied facilities and fulfilment of prescribed service delivery indicators in their respective schools. • Further, the DEOs to cancel/withdraw all the detailed orders as the Govt. policy/SOPs.	

The Chair directed all concerned officers to ensure strict compliance with the above decisions within the stipulated timelines. All officers were further directed to maintain accurate and verifiable official record of the actions taken and furnish compliance reports within the prescribed timelines.

The meeting concluded with the remarks that the progress on the above decisions shall be reviewed in the next Monthly Performance Review Meeting.

Deputy Commissioner
Torghar

No. PMRU/DC/October2026)TG **Dated 05-11-2026**

Copy to:-

1. The Commissioner, Hazara Division, Abbottabad.
2. The Director, PMRU, Chief Secretary Office, Khyber Pakhtunkhwa.
3. PSO to Chief Secretary, Khyber Pakhtunkhwa.
4. All concerned for necessary action.

Deputy Commissioner
Torghar

ATTENDANCE SHEET FOR
THE MONTHLY DISTRICT PERFORMANCE REVIEW MEETING (IPMS, PCP NAD DSDC) HELD ON 05.11.2026

S.#	Name	Designation	Signature
1	Dr. Yasir Imran	Deputy Commissioner, Torghar	In-Chair
2	Safdar Azam Qureshi	ADC(G).	
3	Zia-ur-Rehman	ADC(FEB).	
4	Amir	AD(LG)	
5	Engr. Safeer Gul	XEN C&W	
6	Kishwar Khan	TMA-5	
7	Ajmal Khan	Rpl DD(SW)	
8	Aqib Raqeel	DSO	
9	Yasir	AC (H2)	
10	Amir Khalid	AFC (Food)	
11	Zahid Hussain Shah	DYO	
12	Qaisar Javed	Assistant Director Fisheries	
13	MUHAMMAD SHOAIB	FP to DEMIS	
14	Irshad Ali	D.O SWC	
15	Mahmood Shaznavi	DEO(M)	
16	Zubaida Hanif	DEO (F)	
	Dr Muddasser Iqbal	DHO.	
	Hasib-ur-Rehman	XEN PHED	
	Dr M. IJAZ	D.D. Livestock	
	M. Tayyab	CO-EMA	
	Shahid RIAZ	SE Irrigation	