OFFICE OF THE DEPUTY COMMISSIONER/DM SHANGLA

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No. PMRU/DC/SH: Date Alpurai the, 12/11/2026

OFFICE OF THE DEPUTY COMMISSIONER, SHANGLA
MINUTES OF MEETING
WEEKLY GOOD GOVERNANCE FRAMEWORK

Date	07th Oct 2026
Venue	DC Office Shangla
Chair	Deputy Commissioner, Shangla

1. PARTICIPANTS

The meeting was attended by the concerned ADCs, Assistant Commissioners, Additional Assistant Commissioners, DFC Shangla and other relevant officers/officials responsible for monitoring, enforcement, task management and implementation of the Weekly Good Governance Framework.

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2. AGENDA

The meeting primarily focused on the following agenda items:
Review of progress under the Weekly Good Governance Framework.
Review of field inspections conducted by the concerned officers.
Monitoring of bazaars, shops and commercial establishments.
Identification and action against violators.
Monitoring of cleanliness and hygienic conditions.
Enforcement against overpricing and other market violations.
Inspection of weights and measures.
Availability and display of official price lists.
Action against illegal, substandard and spurious items.
Review of fines, warnings, FIRs and sealing of businesses.
Follow-up action against repeat offenders.
Assessment of field performance of concerned officers.

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3. REVIEW OF GOOD GOVERNANCE ACTIVITIES

The Chair reviewed the overall performance of the concerned officers under the Weekly Good Governance Framework and examined the inspection and enforcement activities undertaken during the reporting period.
The Chair emphasized that the Good Governance Framework is intended to ensure continuous field presence, effective regulatory enforcement, consumer protection and visible improvement in public-facing services.
The officers were directed to ensure that field activities are not limited to routine reporting and that all inspections result in appropriate corrective or enforcement action wherever violations are detected.
The Chair further emphasized that:
Field inspections must be conducted regularly and effectively.
Market monitoring should be continuous, particularly in areas of public dealing.
Violations must be properly identified and documented.
Repeat offenders should not be dealt with through warnings alone.
Enforcement action must be proportionate to the nature and seriousness of the violation.
Reports submitted under the framework must accurately reflect actual field activity.
Officers must personally monitor follow-up action against businesses found violating rules.

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4. CONSOLIDATED FIELD INSPECTION POSITION

As per the data presented before the meeting, the concerned officers conducted a total of 29 inspections covering 164 shops/businesses.
A total of 44 violators were reported during the inspections.
The enforcement position included:
19 cases of unhygienic items
06 cases relating to non-availability of price lists
19 violations of regulations

01 FIR
Rs. 20,500/- in fines
38 warnings issued
120 establishments reported with no violations
The Chair reviewed the figures jurisdiction-wise and directed all officers to improve both the quality of inspections and effectiveness of follow-up enforcement.

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5. OFFICER-WISE PERFORMANCE
5.1 DFC Shangla
The DFC Shangla conducted 01 inspection covering 05 shops/businesses.
The inspection resulted in:
04 violators;
04 violations of regulations;
01 FIR;
Rs. 20,000/- fine;
No warning was reported;
No business was sealed;
01 establishment was found without violation.
The Chair took note of the enforcement action and directed the concerned officer to ensure that the matter resulting in the FIR is pursued through the appropriate legal process.
The officer was further directed to maintain regular monitoring of the concerned market and ensure that businesses found violating regulations do not repeat such violations.

5.2 Assistant Commissioner Alpuri
The Assistant Commissioner Alpuri conducted 01 inspection covering 04 shops/businesses.
The inspection record showed:
04 violators;
04 cases of unhygienic items;
No FIR was registered;
No fine was imposed;
04 warnings were issued;
No business was sealed;
No establishment was reported as having no violation.
The Chair directed the Assistant Commissioner Alpuri to ensure that warnings issued to the concerned businesses are followed by effective corrective action.
Particular emphasis was placed on hygienic conditions and compliance with applicable standards. The officer was directed to conduct follow-up inspections to verify whether the deficiencies identified during the inspection have been rectified.

5.3 Assistant Commissioner Puran
The Assistant Commissioner Puran conducted 03 inspections covering 56 shops/businesses.
The inspection record reflected:
16 violators;
01 violation relating to non-availability of price list;
15 violations of regulations;
Rs. 500/- fine;
16 warnings issued;
40 establishments found without violation;
No FIR was reported;
No business was sealed.
The Chair observed that the majority of the violations reported in this jurisdiction related to regulatory compliance and non-availability/display of price lists.
The Assistant Commissioner was directed to ensure that all commercial establishments prominently display the approved price lists and comply with applicable regulatory requirements.
The Chair further directed that businesses repeatedly found violating regulations should be subjected to progressive enforcement action, rather than repeated warnings only.

5.4 AAC (Revenue) Shangla

The AAC (Revenue) Shangla conducted 01 inspection covering 02 shops/businesses.
The inspection resulted in:
02 violators;
02 cases of unhygienic items;
02 warnings issued;
No fine;
No FIR;
No business sealing was reported.
The Chair directed the concerned officer to ensure that the identified hygienic deficiencies are rectified immediately.
The officer was further directed to continue surprise inspections and ensure compliance during subsequent visits.

5.5 AAC Puran
The AAC Puran conducted 02 inspections covering 22 shops/businesses.
The inspection record showed:
No violator was reported;
22 establishments were found without violation;
No fine was imposed;
No warning was issued;
No FIR was registered;
No business was sealed.
The Chair appreciated the reported compliance level in the jurisdiction.
However, the officer was directed to maintain regular and surprise monitoring so that the existing compliance position is sustained and any emerging violations are immediately addressed.

5.6 AAC Alpuri
The AAC Alpuri conducted 17 inspections covering 70 shops/businesses.
The inspection record showed:
18 violators;
13 cases of unhygienic items;
05 violations relating to non-availability of price lists;
52 establishments found without violation;
16 warnings issued;
No FIR was registered;
No fine was reported;
No business was sealed.
The Chair noted that the AAC Alpuri conducted the highest number of inspections during the reporting period.
The officer was appreciated for maintaining a strong field presence. However, the Chair directed that the repeated nature of hygiene-related observations and price-list deficiencies be addressed through targeted follow-up inspections and corrective enforcement.
The officer was further directed to ensure that shopkeepers comply with cleanliness and consumer-information requirements and that repeat violations are dealt with more strictly.

5.7 Assistant Commissioner (AC) Besham
The Assistant Commissioner Besham conducted 04 inspections covering 05 shops/businesses.
The submitted record showed:
No violator was reported;
No specific violation category was reported;
05 establishments were reported without violation;
No fine was imposed;
No warning was issued;
No FIR was registered;
No business was sealed.
The Chair appreciated the reported compliance level but directed the Assistant Commissioner Besham to ensure that inspections remain meaningful, comprehensive and sufficiently representative of the commercial areas of the jurisdiction.
The officer was further directed to undertake surprise inspections, particularly in major markets and high-footfall areas, and ensure that compliance is sustained.

6. CONSOLIDATED ENFORCEMENT POSITION

S. No.	Indicator	Reported Position
1	Total Inspections	29
2	Shops/Businesses Inspected	164
3	Total Violators	44
4	Adulteration	0
5	Spurious	0
6	Unhygienic Items	19
7	Uncleanliness	0
8	Illegal Items	0
9	Substandard	0
10	Overpricing	0
11	Un-Registered	0
12	Incorrect Weights & Measures	0
13	Non-Availability of Price List	6
14	Violation of Regulations	19
15	Hoarding	0
16	No Violators	120
17	FIRs Registered	1
18	Fine Imposed	Rs. 20,500/-
19	Warnings Issued	38
20	Businesses Sealed	0
21	Imprisonments	0

7. KEY OBSERVATIONS

After detailed review of the inspection data, the Chair made the following observations:

7.1 Regulatory Compliance

19 violations of regulations were reported during the inspection period. The Chair directed the concerned officers to ensure strict compliance with all applicable rules and regulations.

7.2 Unhygienic Items

A total of 19 cases relating to unhygienic items were reported, with a significant proportion originating from the Alpuri jurisdiction.

The Chair directed the concerned officers to intensify inspections of food-related businesses and ensure compliance with hygiene and public-health requirements.

7.3 Price Lists

06 cases of non-availability of price lists were reported.

The Chair directed all officers to ensure that approved price lists are clearly displayed at prominent locations in every relevant commercial establishment.

7.4 Enforcement and Legal Action

One FIR was registered during the reporting period, while a total fine of Rs. 20,500/- was imposed.

The Chair directed that serious violations should not be dealt with through warnings alone and that legal action should be initiated wherever warranted under the applicable law.

7.5 Warnings

A total of 38 warnings were issued.

The Chair directed officers to ensure that warnings are followed by subsequent verification and follow-up inspections, particularly where the same business has previously been found in violation.

7.6 Compliance

A total of 120 establishments were reported as having no violations.

The Chair appreciated the compliance level but emphasized that continued monitoring is necessary to ensure that compliant businesses continue to follow the prescribed standards.

8. DIRECTIONS OF THE CHAIR

The Deputy Commissioner issued the following directions:

8.1 Intensification of Market Inspections

All Assistant Commissioners and AACs shall conduct regular as well as surprise inspections of bazaars, markets and commercial establishments.

8.2 Focus on Hygiene

Particular attention shall be given to food businesses and establishments where unhygienic items or poor sanitary conditions may pose a risk to public health.

8.3 Display of Price Lists

All businesses shall prominently display the approved/current price lists. Non-display of price lists shall be dealt with in accordance with the applicable rules.

8.4 Regulatory Violations

Officers shall ensure strict action against violations of regulations. Repeat offenders shall be subjected to stronger enforcement.

8.5 Follow-up of Warnings

Warnings shall not be treated as a substitute for enforcement. Businesses issued warnings shall be included in the schedule of follow-up inspections.

8.6 Legal Proceedings

Where the nature of violation warrants criminal proceedings, the concerned officer shall ensure prompt registration of FIR and initiation of legal proceedings.

8.7 Consumer Protection

Market inspections shall focus on protecting consumers against unfair practices, including improper pricing, non-display of prices, unhygienic products and other regulatory violations.

8.8 Accuracy of Data

All officers shall ensure that inspection data submitted under the Good Governance Framework is accurate, complete and verifiable and corresponds with actual field activity.

8.9 Personal Supervision

The concerned Assistant Commissioners and AACs shall personally supervise enforcement activities and ensure that field staff perform their assigned duties effectively.

8.10 Repeat Offenders

Businesses repeatedly found in violation shall be dealt with through progressive enforcement measures in accordance with law, rather than being repeatedly issued warnings without meaningful corrective action.

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9. WAY FORWARD

The Chair directed all concerned officers to further strengthen the implementation of the Weekly Good Governance Framework through a continuous, field-oriented and results-based approach.

For the next reporting cycle, particular emphasis shall be placed on:

Increasing meaningful field inspections;

Ensuring regular surprise market checks;

Reducing unhygienic conditions;

Ensuring display of approved price lists;

Improving regulatory compliance;

Following up on all warnings issued;

Taking stronger action against repeat offenders;

Ensuring legal proceedings in serious cases;

Maintaining accurate inspection records; and

Ensuring that reported field activity produces visible improvement.

The officers were further directed to submit complete and accurate data within the prescribed timeline for review in the next Weekly Good Governance Framework meeting.

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10. CONCLUSION

The Chair concluded the meeting by emphasizing that the Weekly Good Governance Framework is a continuous monitoring and enforcement mechanism aimed at improving public facilitation, market regulation, consumer protection and service delivery at the grassroots level.

All concerned officers were directed to remain personally responsible for field performance, timely completion of assigned tasks, effective enforcement and accurate reporting.

The Chair reiterated that mere conduct of inspections would not be considered sufficient; rather, the ultimate objective should be visible improvement, reduction in repeated violations and sustained compliance.

The meeting concluded with thanks to all participants.



DEPUTY COMMISSIONER
SHANGLA

ENDST & DATE EVEN:

Copy of the above is forwarded for information and necessary action to the:

1. *Commissioner Malakand Division at Saidu Sharif, Swat.*
2. *ADC (G), (F&P) and Relief, Shangla.*
3. *DEO (Male) & (Female), Shangla.*
4. *DHO Shangla.*
5. *DO Agriculture Shanlga.*
6. *DO Livestock Shangla.*
7. *All ACs/ AACs in the District.*
8. *All TMOs in the District.*
9. *All ADs LG&RDD in the District.*



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